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Springwell Park Primary School
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Dear parents/carers,

School attendance information

We hope you have all had a restful half term. We are so pleased to have all of our children back at school and a huge thank you for making sure that the children are attending.

As a new half term begins I would like to take this opportunity to remind you about school attendance and also inform you about our new attendance initiative '**In to Win**'

Attendance and Achievement

Good attendance and punctuality does have a significant impact upon your child's achievement.

Our school aim is for all of our children to have over 97% attendance. This is less than 6 days absent a year. Research shows that children with attendance over 97% get the best grades they can, leading to better prospects for the future. Pupils will also get into a habit of attending school which will help in the future when they get a job or attend college. Attendance is carefully monitored in our school and you may be asked to meet with school if your child's attendance becomes a concern.

Please note that if your child's attendance reaches below 95% then all absences will be unauthorised unless medical evidence is provided.

Holidays

Holidays will not be authorised during term time and will be marked as an unauthorised absence. Holidays that are one week or longer will automatically receive a penalty notice.

Pupil Absences

If your child is off school ill you must phone up to inform school. If you do not inform school or give a valid reason for your child's absence then it will be marked as unauthorised.

Please note that if your child has had vomiting or diarrhoea they may return to school **24 hours after the last bout.**

Any child that has at least 10 school sessions (5 days) unauthorised absence in a term will be at risk of a

penalty notice. If your child does have more than 10 unauthorised sessions you will be issued with a warning letter from Sefton.

If there are any more unauthorised absences then a penalty notice will be issued.

A penalty notice is £60 for each parent for each child – so a family of 4 would incur a fine of £240!

Punctuality

Being late to school can also have a considerable impact over the whole school year. For example just 5 minutes late every day=3 days of school lost a year!

The school day starts at 8.50am and the doors on the yard will close at this time. Anyone arriving after this time must report to the school office.

If your child arrives after 9.30am then they will be marked as unauthorised. If more than 10 sessions are unauthorised a penalty notice will be issued.

'In to win'

We are pleased to announce that we are starting a new initiative to reward good attendance and punctuality. The children can achieve rewards as a class and as an individual. We acknowledge that children are sometimes unavoidably ill, therefore we are aiming for all children to have at least 97% attendance.

Class rewards

Weekly - Freddo Friday – The Class with the best attendance at the end of the week will win a Freddo and a certificate. They will also keep the attendance trophy for one week.

Termly-The class who has the best attendance over a term will win the treasure pot. The class can decide how they will spend their winnings.

Individual rewards

Half termly – All children with 97%+ attendance will go into a prize draw to win a gift voucher for their parent

Termly – All children with 97%+ attendance will take part in a reward afternoon. The reward afternoon will change every term.

Annually - All children with 97%+ attendance will go into a draw to win a tablet.

All children with 97%+attendance will earn an attendance badge



At the end of each term you will receive a print out of your child's attendance.

We look forward to having lots of our pupils attending the reward afternoon at the end of this term. and cannot wait to announce our first winners.

Thank you once again for ensuring that your child is in school every day. If you have any queries regarding attendance please see one of the pastoral team (Gail/ Sharon).

Kind regards,

Tracy Webley
(Head teacher)



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